



Title/Role: Federal Affairs Director

Reports to: Senior Vice President of Market and Policy Strategy

Department: Policy

Type: Exempt

Location/Base: Washington, DC or Baltimore*, MD

(*minimum of one day a week in Baltimore.)

Salary Range: \$70,000 to \$90,000

ORGANIZATION PROFILE

The Oceantic Network (the Network) envisions a thriving ocean renewables industry powering strong economies. Our collaborative nonprofit network advances the ocean renewables market and builds a robust supply chain of local companies. We partner with private industry and government agencies to build a resilient supply chain that will create and sustain jobs, benefit local economies, and ensure cost-effective clean energy. We advance our mission by connecting developers, policymakers, academics, and community and workforce leaders through events, education, digital tools, and policy initiatives to grow the vital offshore wind and ocean renewables sectors

POSITION SUMMARY

The Federal Affairs Director will help manage the Oceantic Network's engagement with federal government entities, policymakers, industry stakeholders, and strategic partners to help advance offshore wind and other ocean-based renewable energy developments and their related supply chains. The Federal Affairs Director will work to position the Network as a trusted information source regarding market development, supply chain development, and technological advancement before policymakers and stakeholders. The Federal Affairs Director will serve the Network's members by leveraging their expertise and experience to ensure the Network's membership base is well represented and well informed regarding potential federal actions. To achieve these goals, the Director will work closely with other members of the policy department, and collaboratively across other departments including communications, events, and membership. This position requires a blend of strategic thinking, relationship building, and a solid understanding of renewable energy and federal landscape, especially offshore wind, and other ocean-based renewable energy. Finally, the Federal Affairs Director must be a strong writer and willing to operate under a constantly evolving landscape and job portfolio.

POSITION FUNCTIONS AND RESPONSIBILITIES

Federal Affairs and Policy

- Execute and help develop a comprehensive federal affairs strategy that advances ocean renewables, with an emphasis on offshore wind, and positions the Oceantic as a trusted information source and vital partner
- Directly engage with federal legislative offices, federal agencies, non-governmental entities, international partners, and others to educate and inform stakeholders on the offshore wind

market and its supply chain, and the Network's abilities and tools

- Monitor and analyze federal legislation, regulatory proposals, and policy developments affecting offshore wind energy; working with communications and policy departments, draft either responsive comments or educational membership communications
- Represent the Oceanic Network in coalitions, public forums, and industry events, articulating the organization's policy positions and advocacy efforts as needed in coordination with policy team.
- Form new and maintain existing partnerships with DC-based non-governmental entities to coordinate advocacy strategies and to position the Network as the leading voice on U.S. market intelligence and supply chain needs
- Staff either independently or with a consultant regularly-meeting member working groups on topics as an ad hoc federal affairs committee, ocean energy renewables, and others as assigned; help drive working group towards actionable outcomes not limited to thought-leadership papers, regulatory comments, or new events

Organization-Wide Membership, Policy & Communication Support

- As appropriate, build the Network's industry visibility, reputation, and brand including contributing to thought leadership, influencing decision and opinion makers, representing the Network at conferences and events, and writing/developing OSW industry white papers and research
- As appropriate, contribute to speaker identification and content creation for Network events, training, website, newsletters, social media, and podcasts.

Business Development

- All staff must identify and pursue new business opportunities and potential members within the offshore wind industry as well as engage and retain existing members to enhance their experience with the organization.
- Update Salesforce with leads and contacts that help actively pursue business development efforts for all Network programs, projects, services, products, and events

EDUCATION AND EXPERIENCE

- Minimum of at least 2 years direct experience working on or with Capitol Hill, associated Federal agencies or political campaigns is strongly preferred.
- Ability to approach challenging situations while thinking quickly on your feet and propose solutions to problems as they arise.
- Ability to collaborate effectively with senior and executive leaders across international, national, and local levels
- Experience in foundations, nonprofits, or the public sector, highly desirable
- Exceptional attention to detail
- Customer service orientation
- Proven record of accomplishment of project management and research and skills
- Excellent verbal and written communication skills
- Collaborative, solution-oriented team leader and colleague
- Proficiency in Microsoft Office (Word, Excel, Outlook, PowerPoint, Teams), Asana and Adobe Acrobat
- Experience Salesforce, desirable

- Ability to work effectively and efficiently under pressure with professionalism
- Flexibility and tolerance for ambiguity. Willingness to handle complex and mundane matters
- Ability to promote a team culture of accountability and results

If Position Is Remote:

- Excellent interpersonal and time management skills
- Ability to take direction and/or accept tasks from multiple people
- Ability to deal effectively with deadlines and time pressures
- Ability to work with minimum supervision, set priorities, and multitask
- Ability to think quickly and follow through accordingly

BENEFITS AND COMPENSATION:

The salary range for this position is commensurate with experience. For full-time, benefit eligible employees, the Network offers an excellent range of benefits including:

- Medical Insurance
- Dental and Vision Benefits
- Employee Life Insurance
- Employee Short- & Long-Term Disability
- Paid Vacation
- Generous paid leave
- 401K Plan

WORKING CONDITIONS

- Work is in an office environment

TRAVEL

- Up to 15% excluding regular trips to the Network's headquarters in Baltimore

The Oceanic Network provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability, or genetics. In addition to federal law requirements, the Business Network for Offshore Wind complies with applicable state and local laws governing nondiscrimination in employment in every location in which we employ staff. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.